

Peer Mentoring Program Roles and Responsibilities

End Stage Renal Disease (ESRD) Network



This document introduces the roles and responsibilities of the ESRD Networks in the Peer Mentoring Program. The roles and responsibilities listed are not meant to be an inclusive or exhaustive list.

- Identify an ESRD Network Peer Mentoring (PM) Program Champion.
- Market the PM Program to facilities and patients using the newsletter, Network (NW) website, social media, etc. (Materials will be provided by the ESRD National Coordinating Center [NCC]).
- Identify Facility Patient Representatives (FPRs) to assist the the ESRD Network PM Champion and the Facility PM Champion with implementation tasks.
- Share the PM Referral Form to facilities and upload the completed form (returned from facilities) to the database tracker.



- Introduce future mentors and mentees to the Kidney Learning Hub after they have been approved to serve in their roles.
- Orient mentors and mentees to their roles.
- Establish a quarterly check-in time between the facility and the Network PM Champion, all mentors, and mentees to meet (meeting can be held virtually).

- Introduce mentor and mentee (virtually or in-person) and provide recommendations for continued and ongoing engagement.
- Establish routine check-ins with Facility PM Program Champions and FPRs.
- Invite the mentor to the monthly Contracting Officer's Representative (COR) meeting to discuss successes and barriers of the PM Program.
- Announce and celebrate those who complete the PM Program/ Share success of the PM Program.
- Obtain routine feedback from the mentors and mentees.



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